


WOODCROFT CLUB
POOL RENTAL CONTRACT

Please read and complete the following contract. It is your responsibility as the Lessee to understand all rental rules and guidelines outlined in this contract. If you have any questions about anything outlined in this contract, contact the club manager immediately. The sheet included (*rental rules and contact info*) with this contract is your copy to keep during the rental in case any questions should arise.

LESSEE INFORMATION

Name _____ Member Number _____
 Address _____ Home Phone _____
 _____ Work Phone _____

RENTAL INFORMATION

Date of Rental _____ Time of Rental (includes setup) _____
*Rentals may not have access to the pool till 8:30 pm Saturday through Thursday and 9:30 pm on Fridays due to Pool operations.
 All POOL Rentals MUST END by 1 am*

Description of Rental _____

Which of the following will be used/served? Food Beverages Beer/Wine Decorations Music/DJ

RESERVATION POLICY

To reserve the facility, Lessee must provide a credit card number. The credit card is for security and will only be charged to cover any and all damages or charges incurred from rental use. (Visa or MasterCard ONLY)

Credit Card #: _____ Exp. Date: _____ Initials: _____

With a complete contract, Lessee is responsible for a \$50 reservation charge that can be paid by cash, check or credit card, and is applied towards the Rental Fee. The \$50 is kept by the Club if the reservation is cancelled prior to 2 weeks before rental date. If rental date is changed to another date at anytime, then the \$50 is forfeited due to the loss of a rental. Lessee is then responsible for full payment of new rental time and the \$50 is no longer applicable. If rental is cancelled within 2 weeks of rental date, Club retains half of the full rental payment (see below for Rental Payment).

INITIALS _____

RENTAL PAYMENT

Full payment of rental is required at least 2 weeks prior to rental date. If reserved within 2 weeks of rental, then full payment is required with contract. \$50 reservation charge will be applied to Total Rental Payment, if applicable as per above.

<i>POOL</i>	Member	Non-Member
Rate	\$250	\$350
Lifeguard Fee	\$15/hour/lifeguard	

Total Rental Hours: _____
 Total Lifeguard Fee: _____
 Total Rental Payment: _____

INITIALS _____

RENTAL RULES

1. The Lessee must be 21 years of age or older and must be on site during the entire rental function. Any function for those under 21 must have adult supervision for which the adult is responsible for all terms of this contract. Lessees are not allowed to rent the facility and then not attend/supervise the function.
2. The Lessee is financially responsible for any and all damage that occurs at the Club, pool, or surrounding area during rental time.
3. The Lessee must have all decorations approved by the Club Manager and may not use any decorations that will cause damage to any part of the Club.
4. If you must arrive early to decorate, that time must be included as part of your rental usage time. Any contracted work, i.e. caterers or DJ's must also comply with the agreed upon time. The Lessee must supply any additional tables, chairs, ashtrays, etc., that may be needed and are not on the premise. If any additional equipment is going to be used, please make arrangements with the Club Manager no later than one week prior to the event. All additional equipment must be delivered and removed when the rental is scheduled to finish unless other arrangements are made with the Club Manager.
5. The Lessee and all guests on the property during the rental are to use only those areas of the facility that are specified on the contract. Failure to do so could lead to additional rental fees.
6. Management has the right to be present or visit the Club during the rental to make sure all the rules and policies are being followed. If during the visit the management finds any rule violations, the manager has the right to enforce rules and/or end the function with loss of fee and deposit.
7. In compliance with the Durham County Noise Ordinance, all rentals are required to play any music in moderation so that it does not disturb area residents. If noise complaints are made, the club reserves the right to terminate Lessee's contract without refund of rental payment. The Noise Ordinance is strictly enforced after 11:00 pm. It is the Lessee's responsibility to make any contracted workers aware of this county policy.
8. If any alcoholic beverages are to be served at the rental, the Lessee assumes full responsibility. The Lessee must obey all state alcohol regulations and is responsible for fines should those laws be violated. Beer and Wine may be served to guests at your function but **no liquor**. You may **not** charge for beer or wine. **NO brown bagging is permitted by guests**. The Lessee assumes responsibility that no one under the age of 21 can be served or consume alcoholic beverages; no one who is intoxicated can be served alcoholic beverages; any intoxicated guest must not be permitted to drive home when leaving their function; and the Lessee assumes full responsibility for guests when alcohol is served.
9. Glass is not permitted on the pool deck; this includes any dishes used by caterers.
10. The lessee may not charge admittance to the pool during rental without prior Management approval.
11. The Club also reserves the right to require an off-duty Durham Police Officer to be present during the entire party if deemed necessary by the nature of the event at the expense of the lessee.

INITIALS _____

WEATHER POLICY

Following the Club's weather policy, lifeguards are responsible for clearing the pool for thunder or lightning. For thunder, all individuals must remain out of the water for 30 minutes. In the case of lightning, all individuals must remain out of the water for 30 minutes *AND* clear the pool deck.

If there is poor weather prior to the start of the rental, the lessee may cancel the rental for a full refund or reschedule for another available day. Please call the Club the day of the rental if weather is questionable.

INITIALS _____

LIFEGUARD FEE

I understand that Lifeguards are required for any pool rental, swimming and non-swimming. The rental fee does NOT include the cost of lifeguards. I also understand that I must pay the Lifeguard Fee with the full payment for the rental and the Club will provide the lifeguards. Lifeguards must be present from the start of the rental to the end of the rental, including clean up time. The lifeguards are the last ones to leave the pool premises.

I understand that the Lifeguard Fee is a rate of \$15.00 per hour per guard (MINIMUM of 3 lifeguards required). The Club reserves the right to require more than 3 guards to be on duty during the event for groups over 75.

Number of People Expecting: _____ Total Guards Required: _____ (Manager Initial: ____)

INITIALS _____ DATE _____

CLEAN UP PROCEDURES

I understand that given the nature of the rental, the Lessee is required to assist in the clean up of the pool deck. Management reserves the final determination of cleaning fees required based on scope of rental.

Required cleanup:

1. Throw away all trash on tables, chairs, and pool deck.
2. Empty all trashcans and place bags at pool entrance for lifeguards.
3. Return pool furniture to proper locations (as found at start of rental).
4. All personal items (kegs, food trays, stereo, etc.) must be removed from the premises.

INITIALS _____

ACKNOWLEDGEMENT OF CONTRACT

I have read and understand the Rental Contract and agree to all the terms listed. I understand that as a Renter I must be at least 21 years of age and I have provided proof of this to the Woodcroft Club. A copy of this proof is attached to this contract.

SIGNATURE _____

DATE _____

FOR OFFICE USE ONLY

Rental Contract

Date Received _____ \$50 paid by _____ Verification of Age _____

MGR initials _____

Rental Payment

Date Paid _____ How Paid _____ Amount Paid _____

MGR initials _____

Additional Charges (if applicable)

Reason _____ Charged _____

Reason _____ Charged _____

Contract Effective: September 8, 2005